

Dallington School Limited - Fees Structure and Payment Policy

September 2009

Entry Procedure Fees

1. Registration of £75.00 with registration form. Registration may take place at any time prior to requested term of entry.
2. Non-refundable deposit of £500 on written acceptance of a place which is set against the last Term's fees.

Fees Structure

The following scales of termly tuition fees will come into effect from **September 2009**. They have been calculated to take into account the Secretary of State's Education Order and include any pay awards made to teachers. Please note that in order to bring our fees in line with other schools, they will gradually increase throughout the coming terms. If you have any questions about the changes to the Fees Structure, please feel free to come to the office.

Children aged 3 and 4 years will benefit from The Government Eligibility Grant which is revised annually and currently is **£473.50** per Term, as part of our Early Years Development Partnership with the Borough of Islington.

Dallington School offers a 10% sibling discount for second and subsequent children who have an elder sibling in the school.

<u>Fees Banding</u>	<u>Per Term</u>
Nursery (Foundation Stage 1 & 2)	£2,640.00
Transition (Yr 1 & Yr 2)	£2,865.00
Middle School (Yr 3 to Yr 6)	£3,057.00
Swimming Tuition	£ 80.00
Recorder Tuition	£ 65.00
Sports Levy	£ 44.00
Computer Levy (per Child)	£ 22.00
Sobell Centre/Canoeing Activities, Transport and Tuition	£ 170.00

Fees Payment Policy

Please read carefully:

1. Fees invoices for the coming Term are posted during the last week of each current Term to allow sufficient notification of payment due.
2. **Fees are to be paid on or before the first day of Term** by one of the following methods:

- ❖ A cheque/cheques made payable to **Dallington School Limited**
- ❖ BACS transfer to Natwest Bank: Details available upon request

N.B. Remember to include the fees incurred for any form of electronic transfers in your total.

3. **Fees must be paid on or before the first day of Term. Failure to comply with this will result in a surcharge being made.**
4. Should fees still be in arrears **7** days from the first day of term a **£25** surcharge will be incurred and a revised invoice issued.
5. **14** days from the first day of term a **£50** surcharge will be incurred and a revised invoice issued.
6. **28** days from the first day of term a **£100** surcharge will be incurred and a revised invoice issued.
7. It is the responsibility of parents to ensure that their fees are paid on time. **We will endeavour but do not guarantee to issue reminders concerning lack of payment of fees.**
8. If your invoice has gone astray, please phone or call the office for a reminder, in order to avoid a surcharge.
9. Should fees still be in arrears after 28 days from the first day of term, Dallington has no option other than to suspend your child/ren from school until fees are paid in full.
10. In exceptional circumstances, Dallington will accept payments in instalments throughout the term by agreement with the School. Should you feel this is absolutely necessary, please discuss this with the office, well in advance of the first payment, to allow adequate time for your request to be considered and instalments to be calculated.
11. With regret, the details of outstanding payments due, from families who 'disappear', will be brought to the attention of a debt collector.