



**Dallington School Limited**

8 Dallington Street  
London EC1V 0BW  
Telephone: 0207 251 2284  
[www.dallingtonschool.co.uk](http://www.dallingtonschool.co.uk)  
Headteacher: Mogg Hercules

**The Board of Governors' Chair,**

Vaughan Grylls, can be contacted at:  
46 Wilmington Square,  
London WC1X 0ET  
Telephone: 020 7837 1073



**Dallington School**

Fees Structure and Payment Policy

## Fees Structure and Payment Policy September 2010

### Entry Procedure Fees

Registration of £75.00 with registration form. Registration may take place at any time prior to requested term of entry. Non-refundable deposit of £500 on written acceptance of a place which is set against the last Term's fees.

### Fees Structure

The following scales of termly tuition fees will come into effect from September 2010. They have been calculated to take into account the Secretary of State's Education Order and include any pay awards made to teachers.

Children aged 3 and 4 years will benefit from The Government Eligibility Grant which is revised annually and currently is £473.50 per Term, as part of our Early Years Development Partnership with the Borough of Islington.

Dallington School offers a 10% sibling discount for second and subsequent children who have an elder sibling in the school.

### The following fees banding include all compulsory curricular activities:-

Fees Banding	Per Term
Nursery (Foundation Stage 1 – Age 3 to 4)	£2,798.00
Nursery (Foundation Stage 2 – Age 4 to 5)	£2,893.00
Transition (Year 1 – Age 5 to 6)	£3,128.00
Transition (Year 2 – Age 6 to 7)	£3,243.00
Middle School (Year 3 & 4 – Age 7 to 9)	£3,444.00
Middle School (Year 5 & 6 – Age 9 to 11)	£3,577.00

## Fees Payment Policy

**1** Fees invoices for the coming Term are posted during the last week of each current Term to allow sufficient notification of payment due.

**2** Fees are to be paid on or before the first day of Term by one of the following methods:

- Cheque/cheques made payable to Dallington School Limited
- BACS transfer: NatWest Bank, Account: Dallington School Limited  
Sort Code: 60-00-01, A/C No: 95604464
- Payment by credit/debit card, all major credit and debit cards accepted.

Please remember to include the fees incurred for any form of electronic transfers in your total.

**3** Fees must be paid on or before the first day of Term. Failure to comply with this will result in a surcharge being made.

**4** Should fees still be in arrears 7 days from the first day of term a £25 surcharge will be incurred and a revised invoice issued.

**5** 14 days from the first day of term a £50 surcharge will be incurred and a revised invoice issued.

**6** 28 days from the first day of term a £100 surcharge will be incurred and a revised invoice issued.

**7** It is the responsibility of parents to ensure that their fees are paid on time. We will endeavour but do not guarantee to issue reminders concerning lack of payment of fees.

**8** If your invoice has gone astray, please phone or call the office for a reminder, in order to avoid a surcharge.

**9** Should fees still be in arrears after 28 days from the first day of term, Dallington has no option other than to suspend your child/ren from school until fees are paid in full.

**10** In exceptional circumstances, Dallington will accept payments in instalments throughout the term by agreement with the School. Should you feel this is absolutely necessary, please discuss this with the office, well in advance of the first payment, to allow adequate time for your request to be considered and instalments to be calculated.

With regret, the details of outstanding payments due, from families who 'disappear', will be brought to the attention of a debt collector.