

## Fees Structure and Payment Policy September 2011

### Entry Procedure Fees

Registration of £75.00 with registration form. Registration may take place at any time prior to requested term of entry. Non-refundable deposit of £1000 on written acceptance of a place which is set against the last Term's fees.

### Fees Structure

The following scales of termly tuition fees will come into effect from September 2011. They have been calculated to take into account the Secretary of State's Education Order and include any pay awards made to teachers.

Children aged 3 and 4 years will benefit from The Government Eligibility Grant which is revised annually and currently is £652 per Term, as part of our Early Years Development Partnership with the Borough of Islington.

Dallington School offers a 10% sibling discount for second and subsequent children who have an elder sibling in the school.

We are in receipt of an EU milk subsidy for children aged 5 and above. This subsidy is passed onto parents by way of a reduction in fees. Nursery children's milk is supplied directly (in cartons) and not in the form of a subsidy.

### The following fees banding include all compulsory curricular activities:-

Fees Banding	Per Term
Nursery (Foundation Stage 1 – Age 3 to 4)	£2,895.00
Nursery (Foundation Stage 2 – Age 4 to 5)	£2,985.00
Transition (Year 1 – Age 5 to 6)	£3,225.00
Transition (Year 2 – Age 6 to 7)	£3,350.00
Middle School (Year 3 & 4 – Age 7 to 9)	£3,550.00
Middle School (Year 5 & 6 – Age 9 to 11)	£3,690.00

## Fees Payment Policy

**1** Fees invoices for the coming Term are posted during the last week of each current Term to allow sufficient notification of payment due.

**2** Fees are to be paid BEFORE the first day of Term by one of the following methods:

— Cheque/cheques made payable to Dallington School Limited

— BACS transfer: NatWest Bank, Account: Dallington School Limited  
Sort Code: 60-00-01, A/C No: 95604464

— Payment by credit/debit card, all major credit and debit cards accepted.

Direct Debit Scheme (**If you are interested**, please contact the office, well in advance of the first payment, to allow adequate time for BACS paperwork to be processed and instalments to be calculated.)

**Please remember to include the fees incurred for any form of electronic transfers in your total and reference your child's name.**

**3** Fees must be paid BEFORE the first day of Term. Failure to comply with this will result in a surcharge being made.

**4** Should fees still be in arrears 7 days from the first day of term a £25 surcharge will be incurred and a revised invoice issued.

**5** 14 days from the first day of term a £50 surcharge will be incurred and a revised invoice issued.

**6** 28 days from the first day of term a £100 surcharge will be incurred and a revised invoice issued.

**7** It is the responsibility of parents to ensure that their fees are paid on time. We will endeavour but do not guarantee to issue reminders concerning lack of payment of fees.

**8** If your invoice has gone astray, please phone or call the office for a reminder, in order to avoid a surcharge.

**9** Should fees still be in arrears after 28 days from the first day of term, Dallington has no option other than to suspend your child/ren from school until fees are paid in full.

**10** With regret, the details of outstanding payments due, from families who 'disappear', will be brought to the attention of a debt collector.



**Dallington School Limited**

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**The Board of Governors' Chair,**

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